# Oakdale Electric Cooperative

Your Touchstone Energy® Partner

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# RECEIVE OUTAGE ALERTS
## SMARTHUB | *Online*

Oakdale Electric Cooperative [OEC] members have the option to receive text, and/or email, alerts and updates during an outage that may be affecting their electric service.

Here is a step-by-step guide for members to sign up for these alerts through **SmartHub Online** using a web browser, OEC's online bill payment and electric use monitoring tool.

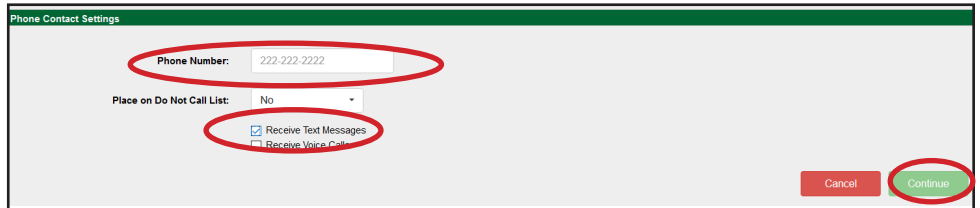Members who have not signed up for SmartHub can do so here: https://bit.ly/375fzio
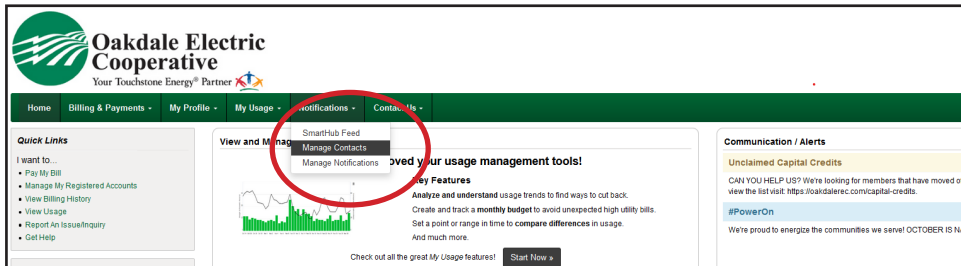


**1.** Log in to your SmartHub account. From the home page, hover over *Notifications* and select *Manage Contacts*.
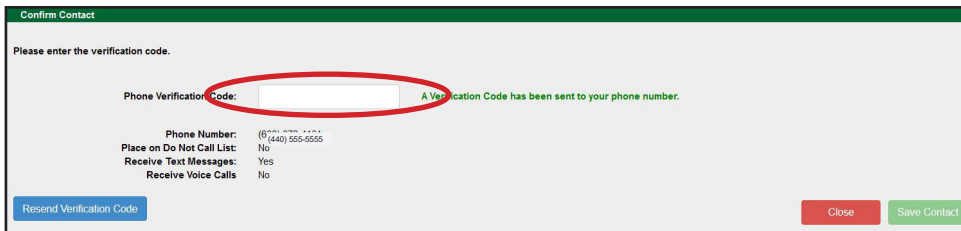
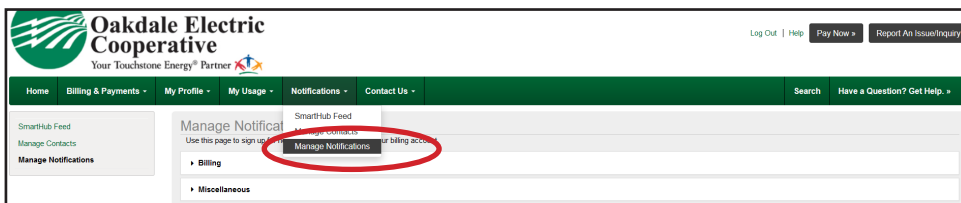**2.** Select the **Add Phone Contact** tab on the right.
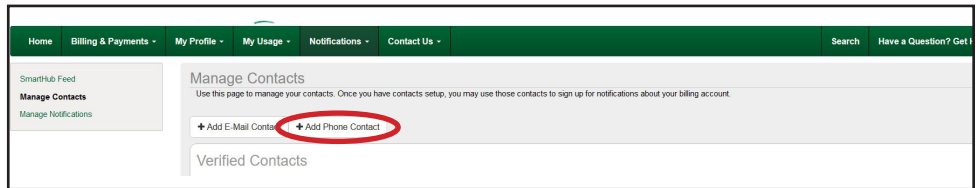
**3.** Add **Phone Number.**
*Phone contact listed must be able to receive text messages.*

**4.** Check the **Receive Text Messages** box, and select **Continue**. **Agree** to Terms and Conditions.
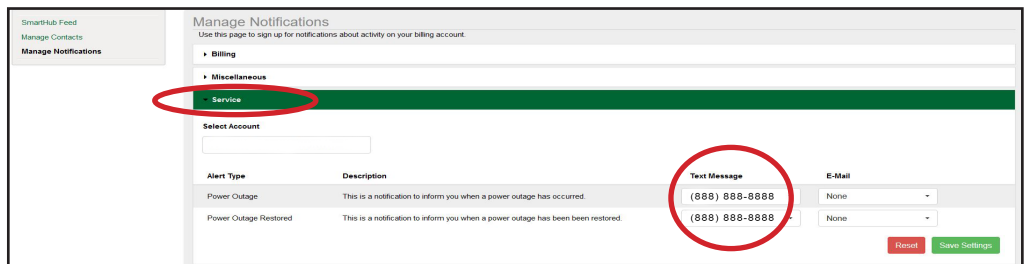




**5.** A text message will be sent to the number provided with a verification code. Enter the **Phone Verification Code**, and **Save Contact**.

**6.** Again, hover over **Notifications** at the top of the page, and select **Manage Notifications.**



**7.** Select **Service**, and then select the phone contact under the **Text Message** option for Alert Types. **Save Settings**.

*Follow steps 2 - 7 to receive email outage alerts.*