

 Oakdale Electric Cooperative		Board Policy
Policy Name: Electric Billing		Policy No: 7.02
Last Reviewed/Revised: 03-03-2025		Page 1 of 2

I. PURPOSE

To provide Oakdale Electric Cooperative (OEC) an orderly procedure for the reading of meters and billing for electric service which will result in all members being treated on a fair and uniform basis.

Meter Reading

- A. All meters will be read by OEC or its agent at least once a month.
- B. At the discretion of OEC, some meters such as seasonal meters, low usage meters, and meters not readily accessible due to location and/or inclement weather conditions may be read other than monthly but not less than quarterly.

Billing

- A. Electric bills are mailed after the first of each month and are due and payable by the due date printed on the bill.
- B. Bills rendered by OEC at rates requiring the measurement of several different factors shall show all data necessary for a member to check the computation of the bill.

Effective Date of First Bill

- A. Service connected 10 days prior to the billing date shall not be billed for usage on the bills generated that month, but such usage shall be added to that of the following month and billed in one total as though used in one month.

Facility Charge

- A. Any bill sent for electric service will include a daily facility charge.

Beginning and Ending Service

- A. Any member starting the use of electric service without first notifying and enabling OEC to read the meter or have mutually agreed to a transfer reading with the prior member receiving service at the same location, will be held responsible for any amount for service supplied to the premises from time of the last reading of the meter, immediately preceding occupancy, as shown by OEC's records.
- B. A member shall request termination of service either in writing or verbally and is liable for service until the new owner/tenant applies for service or a legal document showing date of sale/transfer is provided. In the case of foreclosure, the member is

responsible for service until a new application for service is received for the foreclosed location or the sale is docketed with the courts.

Responsibility: General Manager & CEO

Procedure: To be reviewed annual per Policy Bulletin 1.04 to determine if policy is reflecting current conditions.

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