



1. Three-Phase Line Extension

Consumers requesting staking services will be required to pay a “Service Planning Fee” before any staking services are performed. If the consumer decides to proceed with the project within 12 months of the collection of the “Service Planning Fee”, the fee will be credited onto the member's account. This fee may be waived at the management’s discretion at any time.

Consumers requesting a new electrical service will be assessed a Contribution in Aid to Construction for any line extension required to serve the new location. This estimated cost will be reviewed annually.

The Cooperative reserves the right to assess additional charges for the cost of the line extension which may include, but are not limited to, right-of-way clearing, any boring needed to cross roadways or other difficult terrain, crossing difficult terrain, and any permit fees.

For larger loads or development sites, the estimated costs will be individually calculated for each case. The costs will include the above-mentioned items as well as additional charges for larger underground cable if needed, any crane lifts for larger transformers, any special equipment needed, as well as an estimated cost for any system improvements needed to serve the load as well as any contributions toward additional substation capacity.

The cost for the Contribution in Aid to Construction including any additional assessed charges and or fees, and any past due amounts, including uncollectable/bad debt amounts from past member accounts shall be paid in advance of any construction for the new service.

All facilities installed under this policy will remain the property of and be maintained by the Cooperative.

If during the first three (3) years from the date of connection of the original service installation, additional consumers are connected to an extension where Contribution in Aid of Construction had been received, the “Aid” will be divided among the using consumers and appropriate refunds made. In the effort to simplify record keeping the minimum amount of refunds shall be \$100.00 per consumer.

2. Temporary Service to Facilitate a Permanent Service

If temporary service is requested, there will be an annual charge of \$300.00 for the installation of a temporary service on an existing pole or a temporary pedestal beside an existing padmount transformer. Any other location for a temporary service may be assessed additional fees on a case-by-case basis. Temporary service shall be limited to one year from the date of the connection. If at the time of the original application for service the

consumer has any reason to believe it will be necessary to utilize the temporary service in excess of one year, the consumer shall install consumer owned permanent metering equipment.

3. Temporary Service For Other Reasons

For temporary services that will be utilized for a specific limited length of time and then removed, a charge for all labor, mileage and material, less salvage will be made. A signed "Agreement for Payment" will be obtained before the service is installed.

4. Construction Requirements

Prior to the start of construction of any line extension, the Cooperative will decide what type of construction will be used (overhead or underground) and the consumer or consumers involved shall pay the Cooperative all amounts hereunder plus provide the Cooperative with all necessary executed easements and a signed membership application. The consumer or consumers are also responsible for providing a CERTIFIED INSPECTION for any temporary service to facilitate a permanent service or a new service. The Cooperative reserves the right to require a Certified Inspection for service changes and service upgrades. This will be determined on a case-by-case basis at the Cooperative's discretion. If a certified inspection is required, a wiring affidavit by a licensed electrician will be temporarily accepted for 14 days while the inspection is scheduled by the member. For any agricultural or commercial service, including temporary services, the consumer or consumers are responsible for providing a CERTIFIED STATE INSPECTION per the State of Wisconsin, January 1<sup>st</sup>, 2020.

5. Damage to Underground Facilities

It is the responsibility of the consumer to inform the Cooperative of all underground facilities on the property of the consumer. The Cooperative will not be responsible for damage to any underground facilities on the consumer's property such as water lines, sewer lines, service wires or gas lines. The location of new facilities shall be agreed upon by the Cooperative and consumer.

6. Winter Season

In order to ensure that an underground service may be completed before winter conditions arrive, all necessary paperwork and any amounts due as discussed in Section 4 Construction Requirements must be received at the Cooperative by November 1<sup>st</sup>. The Cooperative will continue to install underground services as weather and conditions permit after November 1<sup>st</sup> until the Cooperative decides to end the underground season. If a member has turned in the proper and complete paperwork and amounts due before November 1<sup>st</sup> but due to weather conditions the underground service cannot be completed, the Cooperative will waive the \$300.00 fee for a temporary service as described in Section 2 Temporary Service to facilitate a Permanent Service, or the member may choose to wait until the spring construction season.

For any underground service where the completed paperwork and amounts due is turned in after November 1<sup>st</sup>, the construction of the service will be placed on a waiting list to be completed after the above described services which may or may not get completed based on the weather conditions. For these services the Cooperative will not waive the temporary service fee.

This Policy Supersedes All Other Policies in Conflict With Its Provisions.

<b>Original Effective Date:</b> 11-30-05	<b>Reviewed Date (no revisions):</b> 06-24-2020, 07-27-2023	<b>Revised Date(s):</b> 03-31-2021, 08-25-2021, 02-23-2022, 03-03-2025
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